

**Department Quarterly SME Return**

Department	British Film Institute				
Reviewed by (CD)	07.08.15				
		<b>Definition</b>	<b>Source</b>	<b>Return (£) Apr-2015</b>	<b>Return (£) May-2015</b>
Total Procurement Spend	<b>1</b>	Total Procurement spend on goods and services with third parties net of VAT (£)	Department records	<b>1,582,432</b>	<b>1,759,769</b>
Spend with SMEs (Direct) *	<b>2</b>	Direct spend with Small and Medium Enterprises (SMEs) (net of VAT) (£)	Department records	977,429	1,287,711
Spend with SMEs (Indirect) *	<b>3a</b>	Indirect spend with Small and Medium Enterprises (SMEs) (net of VAT) (£)	Department records		
Spend with SMEs (Indirect) *	<b>3b</b>	Indirect spend with Small and Medium Enterprises (SMEs) (net of VAT) (£)	CCS records		
Department coverage					
ALBs included					
ALBs not included					
Validation Methodology					

<b>Guidance for completion</b>	<p><b>Complete all white cells</b>          Provide figures for as wide and pragmatic departmental scope as possible          Identify ALBs not included in cell D13          Monthly figures should be provided for each quarter and on a consistent basis for each return          Monthly figures should be <b>revised and validated on a quarterly basis</b> and on a consistent basis for each return          Provide details of the methodology used to validate quarterly Indirect spend data</p>
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Return (£) Jul-2015	Return (£) Aug-2015	Return (£) Sep-2015	Return (£) Oct-2015	Return (£) Nov-2015	Return (£) Dec-2015	Return (£) Jan-2016	Return (£) Feb-2016	Return (£) Mar-2016